



Attention:

Please complete the forms via DotLoop and return. Please be as thorough as possible and just round up or down on the room sizes. The description needs to be 1000 characters or less including spaces. We will let you know when we have your home active on the MLS unless we need additional information then we would call you.

Once you sign an offer you MUST let us know so we can change the status to "Pending" or "Accepting Back-Up Offers" (Before Inspections, Appraisals, etc.) It is critical that we also know the day you close because we must submit the following information to the MLS.

Date Closed:

Sales Price:

Cash, Conventional, FHA or VA Loan:

Any Seller Concessions?

Name of Buyer Agent if one was involved:

Please send pictures (JPEG Files Only) via WeTransfer.com then email the link to mjkrausman@gmail.com

Once your home is listed you can download the ShowingTime app for confirming showings, etc. [ShowingTime.com/for-sellers](https://www.showingtime.com/for-sellers)

Effective December 1, 2020 we will be charging a fee of \$199 to the Selling Broker which will be deducted from the amount of compensation you are offering them for bringing the buyer.

Thank you for your order.

Luxury Living Real Estate